

**BOARD OF ADA COUNTY  
EMERGENCY MEDICAL SERVICES DISTRICT  
MINUTES OF THE OPEN BUSINESS MEETING  
FRIDAY, DECEMBER 4, 2015  
9:15 A.M.**

The Board of Ada County Commissioners (Board) met this date sitting as the Board of Ada County Emergency Medical Services District in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Darby Weston, Steve Boyenger and Donald Rayne, EMS; Bob Perkins, Robyn Swaney and Rusty McNeill, Procurement; Phil McGrane and Margaret Mulchan, Clerk's Office; Scott Williams, Operations; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Board of Ada County Emergency Medical Services District (EMS) to order at 9:15 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. EMPLOYEE RECOGNITION:**

- Donald Shawn Rayne - 20 Years Certificate of Service

J. Tibbs acknowledged D. Rayne's 20 years of employment and presented him with a 20 Year Certificate of Service.

D. Weston acknowledged D. Rayne and expressed gratitude for all his work at the County.

**V. UNFINISHED BUSINESS:**

- Procurement
  - Final Rankings and Request to Enter into Fee Negotiations for RFQ 16012, Ada County Glenwood Station #23 Remodel (*Tabled from 11/24/15*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

B. Perkins advised the Board that the Evaluation Committee has completed its evaluation of proposals and submitted their final rankings for consideration. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE EVALUATION COMMITTEE'S RECOMMENDATION, APPROVE THE FINAL RANKINGS FOR RFQ 16012, ADA COUNTY GLENWOOD STATION #23 REMODEL, AND AUTHORIZE THE COMMITTEE TO ENTER INTO CONTRACT NEGOTIATIONS WITH BEGINNING WITH THE NUMBER ONE RANKED FIRM. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

**VI. NEW BUSINESS:**

- 1. Claims Journal
  - November 27, 2015, regarding EMS expenditures

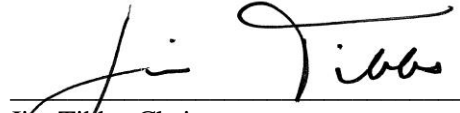
**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS AS LISTED ON THE CLAIMS JOURNAL DATED NOVEMBER 27, 2015, REGARDING EMS EXPENDITURES. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

2. Approval of Minutes (*Authorize the Chairman to Sign*)
  - EMS Open Business Meeting, November 17, 2015

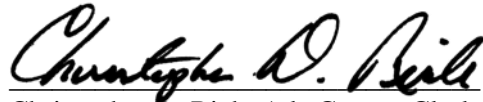
**ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.**

**VII. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:25 a.m.

  
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Jim Tibbs, Chairman

ATTEST:

  
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Christopher D. Rich, Ada County Clerk